

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF PENNSYLVANIA
PROBATION OFFICE**

MANUEL A. JIMENEZ
Chief U.S. Probation Officer

JONATHAN J. HENSHAW
Deputy Chief U.S. Probation Officer

JACQUELINE S. WIDMEIER
Asst. Deputy Chief U.S. Probation Officer

MAIN OFFICE
WILLIAM J. GREEN FEDERAL BUILDING
600 ARCH STREET, SUITE 2400
PHILADELPHIA, PA 19106-1679
215-597-7950



SATELLITE OFFICES

EDWARD N. CAHN FEDERAL BUILDING
504 W. HAMILTON STREET, 1st FL
ALLENTOWN, PA 18101
610-434-4062

THE GATEWAY BUILDING
201 PENN STREET, 1ST FL
READING, PA 19601
610-320-5253

October 20, 2025

To All Judiciary Contractors:

The Administrative Office of the U.S. Courts is issuing this notice to apprise the Judiciary contractor community of Judiciary-wide plans regarding contract actions affected by a lapse in appropriations, better known as a federal government shutdown.

In perspective of the excepted activity provided, all Judiciary contractors must continue to fulfill their contractual obligations to the Judiciary during a government shutdown, i.e., contractors must continue to comply with all terms, conditions, and delivery and performance requirements specified in their contracts during the period covered by a lapse in appropriations.

As the federal government enters phase 2 of the shutdown, the budget for the current fiscal year has temporarily been suspended resulting in the inability to process any outstanding or current invoices for contracted supplies and services at this time. Once the government shutdown ends, all invoices will be processed accordingly.

Thank you for your continued support and business with the federal Judiciary, and for your cooperation as we work together to manage this lapse in appropriations.

Sincerely,

Manuel A. Jimenez, Chief
U.S. Probation Officer/Contracting Officer